



Georgia State University Occasional Meal Request

Office of Athletics Compliance

This form is to be completed by the Coaching Staff or Institutional staff member interested in providing a Team and/or Student-Athlete an Occasional Meal.

NCAA Bylaw 16.11.1.5

A student-athlete or the entire team in a sport may receive an occasional meal in the locale of the institution on infrequent and special occasions from an institutional staff member. An institutional staff member may provide reasonable local transportation to student-athletes to attend such meals. A student-athlete may receive an occasional family home meal from a representative of athletics interests on infrequent and special occasions under the following conditions:

- (a) The meal must be provided in an individual's home (as opposed to a restaurant) and may be catered; and
- (b) A representative of the institution's athletics interest may provide reasonable local transportation to student-athletes to attend the meal function only if the meal function is at the home of that representative.

A few other items to remember are: (1) If the meal is provided by an institutional staff member/coach and it takes place in a restaurant owned by a GSU booster, the full cost of the meal must be paid for by the staff member/coach (i.e., the booster can't "comp" the meal for the staff member/coach). (2) Prior approval must be received from the Compliance Office for all occasional meals. That is the only way to ensure GSU is staying within the limitations of the rules. (3) Incoming freshmen student-athletes must be enrolled in summer school in order to receive an occasional meal.

Sport:	Date and Location:
Who is providing the meal?	
Providers Relationship to GSU:	
What is the occasional meal for?	
Who is providing transportation used by the student-athletes?	
Request made by:	
<input type="checkbox"/> Coach <input type="checkbox"/> Athletics Administrator <input type="checkbox"/> Representative of Athletics Interest <input type="checkbox"/> Other	
What student-athletes will be in attending meal? If entire team, write "entire team."	

Signature of Requesting Staff Member:	Date:
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Compliance Approval

I certify that Bylaw 16.11.1.5 has been satisfied for this Occasional Meal Request

Signature of Compliance Officer:	Date:
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